



## Three or More Written Character References Required

In an effort to hire only the very best, Energym Gymnastics requires you to supply at least THREE character references which attest to your suitability for employment. Please instruct your References to use OUR reference sheets, which can be found on the following page.

Seek your references from the following sources:

1. Former / Current Supervisors
2. Teachers / School Administrators / Coaches
3. Clergy
4. Community / Business Leaders
5. People for whom you baby-sit
6. Friends / Family \*
7. Other

Please deliver references to the Energym Gymnastics Office by one of the following methods:

1. Mail to:  
Energym Gymnastics  
1715 Dekalb Avenue  
Sycamore, IL 60178
2. Email to: [energymgymnastics@comcast.net](mailto:energymgymnastics@comcast.net)
3. Hand deliver by applicant to Energym Gymnastics in a sealed envelope with author's signature over envelope flap.

\*Less objective references such as friends or family are considered but may not hold as much weight as more objective sources such as supervisors or teachers.



# Character Reference Letter

This letter is in reference to \_\_\_\_\_, who recently applied for employment at Energym Gymnastics.

Energym Gymnastics employees work with and around children. To be considered for employment at Energym Gymnastics, all applicants are required to supply at least three written character references to help our Company accurately assess each applicant's suitability for employment. We would greatly appreciate it if you would please take the time to complete and return this form to the address listed below. Time is of the essence, as the applicant's employment process cannot be completed until all reference letters are reviewed. Your submissions shall be kept confidential except to the extent disclosure is required by law.

Thank you for your thoughtful assistance,  
Energym Gymnastics

Energym Gymnastics  
1715 Dekalb Avenue  
Sycamore, IL 60178

Email: energymgymnastics@comcast.net  
Phone: (815) 899-6424

1. How long have you known the applicant? \_\_\_\_\_
2. What is your association / relationship with the applicant? \_\_\_\_\_
3. Do you have any reason to suspect that the applicant is not suited to work with or around children of any age teaching at Energym Gymnastics ? **YES NO**  
If YES, please explain: \_\_\_\_\_  
\_\_\_\_\_
4. To the best of your knowledge, has the applicant ever been fired / dismissed / terminated or been asked to resign from a position because of failure to carry out responsibilities? **YES NO**
5. Please summarize your opinion of this applicant's character, in particular their suitability to work with or around children.

(Please continue on the back)

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Name (print) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_